

Grant Application Materials Required

1. Grant Cover Sheet provided, with both required signatures.
2. Grant Budget Form provided:
3. Explanation of:
 - Financial participation by other sources.
 - Specific proposed use of Mecosta County Community Foundation funds.
 - How the budget figures were determined.
4. Narrative stating the needs or problems being addressed.
5. Additional Information:
 - Description of the target population and how it will benefit.
 - Number of persons served by the project.
 - Description of the project's goals and objectives, plus it is new or ongoing.
 - Timetable for implementation of the project.
 - Other organizations participating, if any, and their role(s) in the project.
 - Names and qualifications of key project staff and volunteers.
 - Long term strategies for funding the project after the grant money is exhausted.
 - How the project results will be defined, measured and evaluated.
6. Copy of a current IRS letter confirming 501(C)(3) tax exempt status.
7. List of the organization's governing board members.